One-point lesson

One topic on one sheet, a common practice, not a standard: FactoKit's own layout. Pictures cannot be added in the browser: draw or paste them into the printed sheet or the Word file.

Lesson

OPL no.	Topic	Date

Area / machine	Type
	◯ Basic knowledge ◯ Improvement ◯ Problem case

Prepared by	Approved by

What it is about

The point in one or two sentences

Right and wrong

Right: how it should be done or look	Wrong: what to avoid

Key points and reasons

Trained people

Name	Date	Trained by